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➤➤ Gateway – Helping Your Projects Succeed

A gateway review can help manage cost blowouts and lengthy time delays.

Nigel Tanner who hosts Gateway Review training across Australia and New Zealand recently presented to State Government Chief Executive Officers about project assurance methodologies and how it would improve their project risk management.

“The Gateway process is an independent peer review which examines projects at key decision points in their lifecycle. It provides independent expert guidance, challenging the robustness of plans and processes, and identifying issues and risks”, Mr Tanner said.

“The main purpose of a Gateway review is to add value to the project team’s expertise in order to help them be more successful in delivering a project.”

If a project’s total value is greater than \$100m (infrastructure) or \$10m (ICT) then a Gateway review is recommended. Irrespective of cost, any high risk project will benefit from a Gateway review.

Gateway is now being used in a number of Australian government jurisdictions and has received high praise from executive project owners, who have undertaken a review of their project.



For more information about the Gateway review process, or becoming a Gateway review team member, please call (08) 9222 5542, or email: Gateway@dtf.wa.gov.au or visit the [DTF website](#).

➤➤ Travel Reservations CUA

Thank you to those agency representatives who participated in the procurement and evaluation process. Carlson Wagonlit Travel (CWT) has been retained as the supplier for the Travel Reservations CUA.

The CUA continues to be your one-stop shop for booking all travel needs; domestic and international air travel, accommodation and vehicle rental bookings - check out the [Buyers Guide](#) for all the latest information.

The online booking tool will remain the preferred way of making reservations as the average ticket price paid is lower for travel booked through this system. This is especially important as the transaction fee gap between consultant-based services and the online system has widened under the new CUA.

Qantas has increased its WA Government discount in the Flexi-Saver class and is allowing refunds on Flexi-Saver tickets prior to departure for a \$50 fee. This is only available for travel booked through CWT. The change should remove the need for buying fully-flexible Qantas fares. Skywest and Virgin Blue fares allow name-changes on their tickets.



➤➤ ICT Services CUA

ICT Services CUA 14008 is officially in the market with recent tender briefings being well attended.

Designed to replace the SPIRIT framework, ICT Services CUA 14008 will streamline ICT procurement, promising your agency faster market access, simplified buying rules, increased flexibility and reduced procurement effort.

The proposed launch date for the CUA is 9 September and training will be available for buyers.

Any queries, contact Michelle Hurdle 9222 5175, or email michelle.hurdle@dtf.wa.gov.au, for technical queries, and Ivor Lee 9222 5023 (email ivor.lee@dtf.wa.gov.au) for contractual concerns.



>> Upcoming Events

Upcoming procurement information and training seminars for 2009 include:

Better Buying

If you are new to government buying or an occasional buyer, this free seminar will provide you with an introduction to purchasing, relevant procurement policies and guidelines, steps to take when making a purchase, how to buy from Common Use Arrangements (CUAs) and key points to remember about quotes and tenders.

>> Wednesday 19 August 9am – 12pm [Register Now!](#)

Professional Advisory Services

The Better Scoping and Management of Professional Advisory Services Contracts program is designed to improve your expertise in engaging and managing consultants.

These free workshops involve the use of practical tools to improve scoping and contract management skills in respect of consultancy contracts.

>> Contract Scoping: Wednesday 30 September 9am – 12pm [Register Now!](#)

>> Contract Management: Wednesday 30 September 1pm – 4pm [Register Now!](#)

More information is available at the [DTF website](#) or email the Business Development team at ogpevents@dtf.wa.gov.au



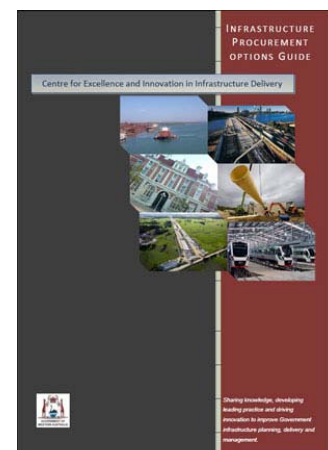
>> Procurement Options Guide

Within any infrastructure project it's critical to determine the best value for money procurement method that meets the Government's service objectives.

The Centre for Excellence and Innovation in Infrastructure Delivery (CEIID) has developed the draft *Infrastructure Procurement Options Guide* to assist works agencies in decision making.

The Guide provides descriptions of the different procurement methods available for public infrastructure projects. It recommends that project characteristics be considered carefully and assessed against standard selection criteria that are established by the procuring agency.

All works agencies have received a copy of the draft Guide, which is for **'internal to Government' use only**. These agencies are now piloting projects in real time using the Guide. In six months, CEIID will collect and analyse the feedback and make improvements. The intent is for the Guide to be released publicly in time, so that industry will have an understanding of a transparent & robust decision making tool used by government.



>> CUA Snapshot

Hint: As a Government Buyer, be vigilant and check your agency's invoices, to ensure that you are being charged according to the CUA price schedule.

Extension of Document Transfer Services CUA

The Document Transfer Services CUA has been extended until 1 September 2010.

Under this CUA Toll Priority collects, transfers and delivers documents between agencies, and will deliver and pick up postage items that have been lodged with Australia Post in Perth, Bunbury and Geraldton.

If you have any questions, contact Nick Murray on 9222 5418 or at nick.murray@dtf.wa.gov.au



Chemicals, Fertilisers and Agricultural Fencing Products CUA Extended until September 2010

In our previous issue, we mentioned that a review of the Chemicals, Fertilisers and Agricultural Fencing Products CUA was under way. The review is completed and both Elders and Landmark have further extensions for another 12 months.

Thanks to all who provided their input, especially to those people who took part in the Client Reference Group, we received some valuable feedback.

If you have any questions, contact Sophie Parnell on 9222 5413 or at Sophie.Parnell@dtf.wa.gov.au



PCs and Notebooks

Preparations for the replacement arrangement are well underway. The Request was issued to the market on July 15 and will remain open for one month.

The new CUA will offer a range of PC and Notebook product categories at highly competitive prices. This will include potentially 2-4 desktop offerings over the life of the arrangement, and up to 5 notebook offerings once all categories are awarded.

Product categories will provide buyers with price point, business standard, light weight and alternative technology products, consistent with the main technical standards currently required across Government.

Visible pricing and an enhanced pick and buy mechanism, will also be featured.



Temporary Personnel Services

The tender for the new Temporary Personnel Services Common Use Arrangement closed on the 16 June, with the Tenders Office receiving a large number of responses across the four categories of Clerical and Administration, Technical and Trades, Professional and Executive and Information Communications Technology.

The Tender responses are currently being evaluated with the CUA anticipated to commence on 1 October 2009. The new CUA will also have a few modifications, including:

- The addition of a new rigorous KPI framework;
- The addition of Telecommunications personnel onto Category 4 (formerly limited to IT personnel)
- The ability to replace contractors or add new contractors during the term of the contract.

For more information, contact Steven Lock on 9222 5317 or email Steven.Lock@dtf.wa.gov.au



Extension of the Office Stationery, Copy Paper and Envelopes CUA

The Office Stationery, Copy Paper and Envelopes CUA has been extended for 12 months and will now expire on 30 November 2010.

Work has commenced on a redesigned CUA. We are interested in receiving your valued opinions on how the contract could be improved.

Please email your feedback to Geoff Boyland at geoff.boyland@dtf.wa.gov.au



Positive Feedback on the Audit Services and Financial Advice CUA

A customer survey of the Audit Services and Financial Advice CUA conducted in June showed a very high level of customer satisfaction with the CUA. Of those surveyed 97% expressed overall satisfaction with the CUA and 95% agreed it provided value for money.

The CUA was put in place to assist agencies in a faster, streamlined procurement of reputable pre-qualified contractors that provide Audit Services and Financial Advice. Engaging contractors from the CUA is an efficient process through a Pick and Buy Order Form.

Please send your comments on the CUA and any potential improvements to Lou Bonomi at Lou.Bonomi@dtf.wa.gov.au.

